

ELIZABETHTOWN BOROUGH

600 South Hanover Street
Elizabethtown, Pennsylvania 17022
Lancaster County

Phone: 717-367-1700
Fax: 717-367-6800

Permit No. _____
(Completed by Code Official)

CONSTRUCTION CODE PERMIT APPLICATION

LOCATION OF PROPOSED WORK OR IMPROVEMENT:

Site Address: _____ Tax Parcel # _____

Lot # _____ Subdivision/Land Development: _____ Phase: _____

Owner: _____ Phone # _____ Fax # _____

Mailing Address _____ E-Mail: _____

Principal Contractor: _____ Phone # _____ Fax # _____

Mailing Address _____ E-Mail: _____

State Registration No. _____

Subcontractor: _____ Phone # _____ Fax # _____

Mailing Address _____ E-Mail: _____

Subcontractor: _____ Phone # _____ Fax # _____

Mailing Address _____ E-Mail: _____

Architect: _____ Phone # _____ Fax # _____

Mailing Address _____ E-Mail: _____

TYPE OF WORK OR IMPROVEMENT (Check One)

New? Building Addition? Alteration? ? Repair ? Demolition Relocation?
Foundation Only? Change of Use? Plumbing? Mechanical? ? Electrical

Describe the proposed work: _____

ESTIMATED COST OF CONSTRUCTION (reasonable fair market value) \$ _____

DESCRIPTION OF BUILDING USE (Check One)

RESIDENTIAL

NON-RESIDENTIAL

One-Family Dwelling

Specific Use: _____

Two-Family Dwelling

Use Group: _____

Multiple family dwelling

Change In Use YES NO

If YES, indicate former: _____

Townhouse Dwelling

Maximum Occupancy Load: _____

Maximum Live Load: _____

ATTACH A COPY OF THE ZONING PERMIT ISSUED BY THE ZONING OFFICER AUTHORIZING THE ABOVE-DESCRIBED USE. THIS APPLICATION IS NOT COMPLETE WITHOUT A COPY OF THE ZONING PERMIT. IF THE ABOVE-DESCRIBED USE OR THE CONSTRUCTION WAS THE SUBJECT OF ANY HEARINGS BEFORE THE ZONING HEARING BOARD, THIS APPLICATION IS NOT COMPLETE WITHOUT A COPY OF THE DECISION OF THE ZONING HEARING BOARD.

Recording reference of subdivision or land development plan: _____

Does the work require an erosion and sedimentation control plan? YES NO

If yes, provide proof that the Lancaster County Conservation District has approved the erosion and sedimentation control plan.

Does the work require installation of a new driveway to access a public street? YES NO

BUILDING/SITE CHARACTERISTICS

Number of Residential Dwelling Units: _____ Existing, _____ Proposed

Mechanical: Indicate Type of Heating/Ventilating/Air Conditioning (i.e. electric, gas oil, etc.) _____

Water Service: (Check) Private

Public (If new construction, attach a copy of the connection permit issued by the public water service provider)

Sewer Service: (Check) Private (Septic Permit # _____)

Public (If new construction, attach a copy of the connection permit issued by the public sewer service provider)

Does or will your building contain any of the following:

Fireplace(s): Number _____ Type of Fuel _____ Type Vent _____

Elevator/Escalator/Lifts/Moving Walks (Check) YES NO

Sprinkler System: YES NO

Pressure Vessels: YES NO

Refrigeration Systems: YES NO

BUILDING DIMENSIONS

Existing Building Area _____ sq. ft.

Number of Stories _____

Proposed Building Area _____ sq. ft.

Height of Structure Above Grade: _____ ft.

Total Building Area _____ sq. ft.

Area of the Largest Floor: _____ sq. ft.

FLOODPLAIN

Is the site located within an identified flood hazard area? *(Check One)* YES NO
Will any portion of the flood hazard area be developed? *(Check One)* YES NO N/A

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978) specifically *Section 60.3*

Lowest Floor Level: _____

HISTORIC DISTRICT

Is the site located within a Historic District established pursuant to Act 167? YES NO
If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Municipality.

I hereby authorize the designated Borough officials to enter on the property and to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Construction Code and to determine the accuracy of the statements contained herein.

I am aware that I cannot commence excavation or construction until the Borough has issued a Construction Code Permit. By signing this Application, I certify that all facts in the Applicant and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of the Borough, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.

I expressly acknowledge that the issuance of a Construction Code Permit is based upon the facts stated and representations made in this Application. I expressly acknowledge that the Borough may revoke a Construction Code Permit if the use and/or structure for which it has been issued violates any applicable Borough, County, State or Federal law or regulation. I also expressly acknowledge that the Borough may revoke a Construction Code Permit if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the Applicant.

I acknowledge that the holder of a Construction Code Permit is responsible to insure compliance with all applicable Borough Ordinances during and at completion of the work authorized by the Construction Code Permit. I acknowledge that the Borough requires a final inspection be performed by the construction code official and that the Borough issue a certificate of occupancy before the structure which is authorized by this Construction Code permit may be occupied. It is my responsibility to insure that this inspection is scheduled and the certificate of occupancy obtained before the structure may be occupied. I acknowledge that if I occupy or permit the occupancy of this structure prior to the issuance of a certificate of occupancy under the Construction Code, I will have committed a violation of the Construction Code and will be subject to the penalties and remedies in the Construction Code Ordinance. I also acknowledge that, if the structure is occupied prior to the final inspection, work may have to be removed and reexecuted in order that it may be adequately inspected. If the Borough is required to perform an inspection after the structure is occupied, intending to be legally bound hereby, I agree to pay the fee established by the Borough for delinquent inspections.

Nothing contained in this Application shall be construed to relieve or limit the obligations of the Applicant to comply with all provisions of the Zoning Ordinance or to waive violations of the Zoning Ordinance or any other Borough ordinances or to stop the Borough from enforcing Borough ordinances, including but not limited to the Zoning Ordinance. I expressly acknowledge that permits and certificates of use and occupancy may be required under the Zoning Ordinance and it is my obligation to obtain all permits and approvals the Zoning Ordinance requires before the structure which is authorized by the Construction Code Permit may be authorized.

Signature of Owner or Authorized Agent

Print Name of Owner or Authorized Agent

Address

Date

Directions to site: _____

(FOR CODE ADMINISTRATOR USE ONLY)

ADDITIONAL PERMITS/APPROVALS REQUIRED

SUBDIVISION OR LAND DEVELOPMENT PLAN	APPROVED _____
STORM WATER MANAGEMENT PERMIT	APPROVED _____
EROSION AND SEDIMENTATION CONTROL	APPROVED _____
DRIVEWAY	APPROVED _____
PENNDOT HIGHWAY OCCUPANCY	APPROVED _____
DEP FLOODWAY OR FLOODPLAIN	APPROVED _____
PUBLIC SEWER CONNECTION	APPROVED _____
ON-LOT SEPTIC	APPROVED _____
PUBLIC WATER CONNECTION	APPROVED _____
ZONING	APPROVED _____
HARB	APPROVED _____
OTHER	APPROVED _____

APPROVALS

CONSTRUCTION CODE PERMIT DENIED: Date: _____ Date Returned _____

CONSTRUCTION CODE PERMIT APPROVED: Date: _____

CODE ADMINISTRATOR _____

Date Issued: _____ Date Expires _____ PERMIT # _____

CONSTRUCTION CODE ADMINISTRATIVE FEE \$50.00 RECEIPT # _____

CONSTRUCTION CODE STATE TRAINING FEE \$4.00 RECEIPT # _____

CONSTRUCTION CODE PLAN REVIEW FEE \$ _____ RECEIPT # _____

CONSTRUCTION CODE ESTIMATED INSPECTION FEE \$ _____ RECEIPT # _____

CONSTRUCTION CODE ADDITIONAL INSPECTION FEE \$ _____ RECEIPT # _____

PLUMBING PERMIT (if appl.) _____ RECEIPT # _____

MECHANICAL PERMIT (if appl.) _____ RECEIPT # _____

ELECTRICAL PERMIT (if appl.) _____ RECEIPT # _____

PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

Type of document:	Submitted:		Signed & Sealed		Date:	Revision Date:
	Yes	No	Yes	No	_____	_____
Foundation Plans	Yes	No	Yes	No	_____	_____
Construction Drawings	Yes	No	Yes	No	_____	_____
Electrical Drawings	Yes	No	Yes	No	_____	_____
Mechanical Drawings	Yes	No	Yes	No	_____	_____
Plumbing Drawings	Yes	No	Yes	No	_____	_____
Specifications	Yes	No	Yes	No	_____	_____
Flood Hazard Area Data	Yes	No	Yes	No	_____	_____
Workers Comp. Certificate	Yes	No			_____	_____

INSPECTION CHECKLIST

(FOR CODE ADMINISTRATOR USE ONLY)

Address: _____ Permit # _____

<u>Required</u>	<u>Type</u>	<u>Date</u>	<u>Inspector</u>	<u>Comments</u>
	Foundation #1	_____	_____	_____
	Foundation #2	_____	_____	_____
	Foundation #3	_____	_____	_____
	Masonry #1	_____	_____	_____
	Masonry #2	_____	_____	_____
	Masonry #3	_____	_____	_____
	Plumbing #	_____	_____	_____
	Plumbing #	_____	_____	_____
	Plumbing #	_____	_____	_____
	Mechanical #1	_____	_____	_____
	Mechanical #2	_____	_____	_____
	Mechanical #3	_____	_____	_____
	Electrical #1	_____	_____	_____
	Electrical #2	_____	_____	_____
	Electrical #3	_____	_____	_____
	Electrical #4	_____	_____	_____
	Framing #1	_____	_____	_____
	Framing #2	_____	_____	_____
	Framing #3	_____	_____	_____
	Wallboard #1	_____	_____	_____
	Wallboard #2	_____	_____	_____
	Wallboard #3	_____	_____	_____
	Final #1	_____	_____	_____
	Final #2	_____	_____	_____
	Final #3	_____	_____	_____
	Temporary C/O	_____	_____	_____
	Date Expires	_____	_____	_____
	Certificate of occupancy	_____	_____	_____