

**ELIZABETHTOWN BOROUGH COUNCIL**  
**PUBLIC MEETING**  
**March 21, 2024**  
**Minutes**

A public meeting of Elizabethtown Borough Council was held on Thursday, March 21, 2024. Present were Councilmembers Lanty Moss, Andrew Schoenberger, Jeff McCloud, Jay Hynicker, and Jeff Winterborne. Also present were Assistant Borough Manager Pamela Roberts, Public Works Director Jeff Kinsey, Elizabethtown Police Chief Koch, and Mayor Mummert. Absent from the meeting J. Marc Hershey.

Vice President McCloud called the meeting to order at 7:00 PM.

**Approval of Meeting Minutes**

1. After a motion by Councilmember Hynicker, and second by Councilmember Schoenberger, Borough Council voted unanimously to approve the March 7, 2024 Public Meeting minutes.

**Reports**

1. Borough Council unanimously approved the Financial Report and PLIGT Report as submitted after a motion by Councilmember Moss and second by Councilmember Winterborne.
2. Chief Koch presented the monthly report to Borough Council. Councilmember Schoenberger asked if there had been an increase in the number of ambulance assists since MESA took over the EMS service. Chief Koch said that he would look further into this and report back at a future meeting.
3. There were no questions on the February 2024 Fire Company Report. The Fire Company responded to 60 calls in January with 24 of those calls being located within the Borough.
5. MESA responded to 488 calls during the month of February 2024, of which 136 were within the Borough, which is 27.87% of calls. Vice President McCloud stated that it appears there is a higher percent of calls in the Borough this month and asked if it is because of the switch to MESA and fewer member municipalities. Assistant Borough Manager Roberts stated that staff would look into the question in more detail and report back to Council at a future meeting.
6. There were no questions on the February 2024 Elizabethtown Area Water Authority Report.
7. There were no questions on the January 2024 GEARS Report.
8. There were no questions on the MESA reports from the January 31, 2024 and February 7, 2024 meetings.

## **Old Business**

1. Public Works Director Kinsey explained that the current basin that was installed at the Public Works facility does not drain in the time required. The rehabilitation project will involve the removal of the existing amended soils and replacing it with a mixture of soil that will allow the water to drain appropriately. Assistant Borough Manager Roberts stated that this project had been previously bid in 2023, but the low bid was significantly higher than the figure that had been budgeted for the project. Borough Council rejected all bids and budgeted a higher figure in the fiscal year 2024 budget. The project was re-bid and four bids were submitted, with Fawn View Construction, Inc. as the low bidder. The low bid is \$146,750.00, which is lower than what was included in the budget.

Councilmember Schoenberger asked who prepared the design for the rehabilitation of the basin. Public Works Director Kinsey stated that the Borough's previous engineer, Hanover Engineering, worked with the Lancaster County Conservation District to prepare an acceptable design. The Borough's current engineer, Lancaster Civil Engineering, also reviewed the design and did not believe any changes were necessary.

It was motioned by Councilmember Schoenberger to accept the low bid for the Public Works Campus Basin Rehabilitation from Fawn View Construction, Inc. in the amount of \$146,750.00. Councilmember Winterborne seconded the motion. By unanimous vote, Borough Council accepted the low bid from Fawn View Construction, Inc.

## **New Business**

1. Assistant Borough Manager Roberts briefed Borough Council on the Earth Day Art Fair, which will be held on April 20, 2024 from 11am to 3pm and is sponsored by Naturally Gifted by Jeri. The event will consist of artists and vendors set up on the southeast corner of the square.

It was motioned by Councilmember Schoenberger to approve the Earth Day Art Fair special event permit. Councilmember Winterborne seconded the motion. By unanimous vote, Borough Council approved the Earth Day Art Fair.

Assistant Borough Manager Roberts then explained the Strawberry Social event, which will be held on June 16, 2024 from 1pm to 6pm and is sponsored by LIV Etown. The event will take place in Community Park, Ken Lane, and will involve closing E Washington Street between S Spruce Street and S Mount Joy Street. The event will have food trucks, games, and entertainment. LIV Etown stated they anticipate a high turnout at the event. They also requested a waiver of the rental fees for the amphitheater, basketball courts and pavilions for the event, stating that this will be a predominately free event for the public.

It was motioned by Council Schoenberger to approve the Strawberry Social special event permit and the request to waive the rental fees for the amphitheater, basketball courts and pavilions for the event. Councilmember Winterborne seconded the motion. By unanimous vote, Borough Council approved the Strawberry Social and the waiver of rental fees.

2. Assistant Borough Manager Roberts presented a Zoning Hearing Board (ZHB) application that was received for 105 Maytown Avenue. The applicant is seeking variances to create a community of single-family attached dwelling units on the 5.198-acre lot. The subject property is located in the R-3 High-Density Zoning District. The applicant is relative to Chapter 27, Part 13, §1320.B "Visual Structural Break", Chapter 27, Part 13, §1323.B "Setback: Driveway within 3 feet of the lot line", and Chapter 27, Part 13, §1323.D "Driveway Width: Curb cut not to exceed 24 feet". The variances are being requested in relation to the Railroad Ridge Land Development Plan. Borough Council chose to take no position on the application.
  
3. Assistant Borough Manager Roberts presented a Zoning Hearing Board (ZHB) application that was received for 518 N Spruce Street. The applicant is seeking a variance to establish a massage therapy business at the property. The subject property is located in the R-1 Low-Density Zoning District. Borough Council chose to take no position on the application.

**Bills Payable**

Upon motion by Councilmember Moss and second by Councilmember Hynicker, Borough Council voted unanimously to approve the list of monthly bills as presented:

General Fund	\$377,205.06
Sewer Fund	\$123,244.14
Capital Reserve Fund	\$15,444.37
Sewer Capital Projects Fund	\$651.52
General Vehicle Sinking Fund	\$55,096.93
Subdivision Escrow Fund	\$124,348.00

**Mayor Remarks**

- Mayor Mummert stated that he was happy to see Phil Clark back in attendance at the meeting.

**Council Remarks**

- Councilperson Winterborne stated that he appreciated the letter from the police association and also appreciated that LIV Etown was in attendance at the meeting.
- Councilperson Hynicker stated that he is looking forward to visiting the food trucks at the Strawberry Social.
- Councilperson Moss stated that he hopes WGAL will attend the Strawberry Social during a busy time this year.
- Councilperson Schoenberger stated that it is important to support the special events that are being held in Elizabethtown Borough and expressed his thanks to LIV Etown for all they do to create these events.

- Vice President McCloud thanked the public for attending the meeting. He also stated that as a track coach, he encourages the public to keep a watchful eye out for students on street while they are out practicing.

## **Adjourn**

It was motioned by Councilmember Winterborne and seconded by Councilmember Hynicker to adjourn. Without objection, the meeting was adjourned by Vice President McCloud at 7:37 PM.

Respectfully Submitted,

Ann Roda  
Borough Manager